

WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING  
SEPTEMBER 22, 2016 @ 4:00PM  
ROCK POINTE PLAZA III  
1330 N. WASHINGTON STREET, SUITE 2460  
SPOKANE, WA 99201

MINUTES

**ATTENDANCE**

**Commissioners:** Charlene Strong, Chair; Clarence Henderson, Commissioner, Guadalupe Gamboa, Commissioner; Skylee Sahlstrom, Commissioner;

**Absent:** Lenore Three Stars, Commissioner.

**Staff:** Sharon Ortiz, Executive Director; Isaac Williamson, AAG; Kenia Rios on behalf of Laura Skinner, Clerking Meeting.

**OPENING AND WELCOME**

Chair Strong called the meeting to order at 4:03PM.

**PUBLIC COMMENT**

None.

**MEETING MINUTES**

Commissioner Henderson made motion to approve August 25, 2016 meeting minutes; Commissioner Gamboa seconds; motion carried.

**CASE CLOSURES**

Director Ortiz informed Commissioners 3 cases were pulled:

Thomason v. Wal Mart  
Camarena v. McDougall & Sons  
Perdomo v. Starr Ranch Growers

Director Ortiz went over corrections made to various cases.

Commissioner Gamboa made motion to approve case closures; Commissioner Henderson seconds; motion carried.

## **ED REPORT**

Director Ortiz went over budget and decision packages for administrative services manager; looking at new data base; submitting a supplemental budget for additional travel funds.

Director Ortiz went over various meetings she attended; focusing on aged cases; a lot of time spent on forum; made EEOC contract.

Director Ortiz provided packet to Commissioners for additional review of outreach and upcoming events such as IAHORA.

## **COMMISSIONER REPORTING**

Commissioner Sahlstrom, nothing to report.

Commissioner Gamboa attended rape on the nightshift documentary and meeting at the EEOC; attended meeting and outreach in Yakima with Director Ortiz and Specialist Juanita Soto regarding sexual harassment.

Commissioner Henderson stated he wrote invitations to various organizations for the public forum; wrote press release.

Chair Strong attended rape on the night shift documentary and meeting at the EEOC; reached out to organizations with invitations to attend the public forum.

## **AAG UPDATES, SCOTT DOUGLAS**

AAG Douglas reported that Colleen Melody reported that the WSHRC v. Haney Trucking case will go to trial in Yakima regarding her disability and service animal; determined additional evidence was needed regarding Mrs. Morrison's service animal.

## **LOGISTICS FOR SPOKANE PUBLIC FORUM**

Director Ortiz spoke about the agenda for the public forum; went over various situations the public might bring up to the Commissioners such as complaints filed and updates on open complaints which the forum is not the time or place to discuss these matters; start with Chair Strong with the opening and welcome; inviting Spokane staff into meeting and directed them to look for VIP attendees and inform the Chair and to make sure public signs in; after opening and welcome there will be the blessing; Chair Strong will introduce; panelist will have 5 minutes to provide overview; take public comment; Commissioners to come up with questions to ask panelist; will hold discussion; will need to take roll call of the Commissioners at the beginning of the forum; Speakers will introduce themselves.

## **OCTOBER COMMISSION MEETING, BELLINGHAM**

Chair Strong informed Commissioners that she and Director Ortiz spoke about having the October Commission meeting be held in Seattle; all Commissioners agreed.

### **SOCIAL MEDIA**

Commissioner Henderson would like to see the Commission use social media as outreach; face book and/or twitter; put something together more concrete, would like Commissioners to consider this along with the advice of the AAG.

AAG Douglas provided advice and guidelines regarding social media.

Commissioners and Director Ortiz discussed parameters of a face book page.

Chair Strong stated to add social media to the October agenda; would like to see all Commissioners attend since the November and December meetings will be conference calls.

### **EXECUTIVE SESSION:**

The Commission will move into Executive Session:  
Pursuant to RCW 42.30.110 (g), the Commission shall move into closed session for the purpose of personnel matters and reconvene on the record at approximately 4:48PM.

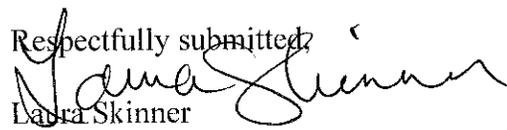
Executive Session began at 4:43PM for approximately 5 minutes.

The Commission needed an additional 5 minutes in Executive session at 4:48PM.

The Commission reconvened into public meeting at 4:54PM.

### **ADJOURN**

There being no further business, the meeting adjourned at 4:54PM.

Respectfully submitted,  
  
Laura Skinner  
Commission Clerk