

**DRAFT OCTOBER MEETING MINUTES; SUBJECT FOR APPROVAL AT THE  
NOVEMBER 17, 2016 COMMISSION MEETING.**

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING  
OCTOBER 27, 2016 @ 5:30PM  
CENTRAL BUILDING  
810 – 3<sup>RD</sup> AVENUE, FIRST FLOOR CONFERENCE ROOM  
SEATTLE, WA 98104**

**MINUTES**

**ATTENDANCE**

**Commissioners:** Charlene Strong, Chair; Clarence Henderson, Commissioner, Guadalupe Gamboa, Commissioner; Skylee Sahlstrom, Commissioner; Lenore Three Stars, Commissioner.

**Staff:** Sharon Ortiz, Executive Director; Cheryl Strobert, Enforcement Manager; Laura Skinner, Commission Clerk; Idolina Reta, Operations Manager.

**OPENING AND WELCOME**

Chair Strong called the meeting to order at 5:35PM.

**PUBLIC COMMENT**

None.

**MEETING MINUTES**

Commissioner Gamboa made motion to approve September 22, 2016 meeting minutes; Commissioner Sahlstrom seconds; motion carried.

**CASE CLOSURES**

Director Ortiz went over cases that revisions were made to:

Bravo v. James Gang Tavern  
Carvarubias v. Jack in the Box  
Escobar v. Penske Truck Leasing  
Lasley v. Alan Webb Chevrolet  
Carstarphen v. U of WA  
Kelton v. Webber City Hall

Director Ortiz informed Commissioners the following cases were pulled from the agenda:

Martin v. DSHS  
Hoes Lopez v. Super 8  
Vu v. Haggen  
Fertotta v. Peterson Company  
Adame v. Tienda y Canrigeria  
Gautreaux v. Ada Developers Academy  
Serrano v. Van Horn Farms

Remainder of cases:

Commissioner Three Stars made motion to approve case closures; Commissioner Sahlstrom seconds; motion carried.

Commissioner Gamboa would like to have cases highlighted that were pulled from the agenda when they are placed back on the agenda for approval.

### **ED REPORT**

Director Ortiz shared with the Commissioners she has provided four decision packages for the supplemental budget, HR services, AG funding; travel money; administrative services manager.

Director Ortiz stated the agency has been working hard to resolve aging cases; will continue to work with investigators to help get them resolved; provided personnel updates; conducted trainings; provided overview of outreach activities; provided update on the IAOHRA regarding proposal on guidance and criteria.

### **COMMISSIONER REPORTING**

Chair Strong stated she attended the IAOHRA meeting with SOCR with Director Ortiz.

Commissioner Sahlstrom stated she has been looking over various attendance policies.

Commissioner Henderson stated he spoke at a high school regarding civil rights; met with Sandy Williams of Black Lens; has come up with ideas on social media.

Commissioner Three Stars attended Spokane Indigenous Peoples Day; attending gospel/racism conference in Spokane.

Commissioner Gamboa stated he was contacted by a friend regarding the shooting incident of an unarmed Hispanic man by Pasco Police; provided summary of conversation; inquest planned.

## AAG UPDATES, SCOTT DOUGLAS

None.

### OLD BUSINESS:

**Debrief from Spokane meeting:** Commissioners and Director Ortiz discussed actions to take regarding information collected at the Spokane meeting; create letter including points from forum and issues that stand out; follow up with panelist and attendees; all Commissioners provide outline of forum.

Chair Strong and Commissioner Henderson to write report and complete it within the next 2 weeks.

**Social media:** Commissioner Henderson provided hand out to Commissioners and Director Ortiz; come up with ideas; work together; responsibility of postings; limit content; convey information.

### NEW BUSINESS:

**January Commission meeting:** January Commission meeting will be held in Olympia office; strategic planning/ yearly goals; update on budget and hear reconsiderations.

**Budget:** went over budge in ED report.

### EXECUTIVE SESSION:

The Commission will move into Executive Session:  
Pursuant to RCW 42.30.110 (g), the Commission shall move into closed session for the purpose of reviewing the performance of a public employee. We anticipate the executive session will last approximately 10 minutes.

Began at 6:43PM

We are reconvened into public session at 6:53PM.

Commissioners and Director Ortiz confirmed next month's meeting is on November 17<sup>th</sup> at 5:30PM.

Commissioners agreed to have any additional information for the meeting sent electronically.

**ADJOURN**

There being no further business, the meeting adjourned at 6:55PM.

Respectfully submitted,

Laura Skinner  
Commission Clerk