

**WASHINGTON STATE HUMAN RIGHTS COMMISSION
FRIDAY, JUNE 24, 2011 – 10:00 a.m.**

**711 South Capitol Way, Suite 402
Olympia, WA**

CONFERENCE CALL

1. OPENING AND WELCOME
 Yvonne Lopez-Morton, Commission Chair

2. APPROVAL OF MINUTES
 Regular Meeting on May 24, 2011

3. Status Report on Action Items
 Tanya Calahan, Clerk of the Commission

4. AGENCY REPORT
 Sharon Ortiz, Executive Director

5. OLD BUSINESS
 - Case Closure Delegation – Discussion and Possible Action
 - Other

6. NEW BUSINESS

7. ACTION ITEM REVIEW
 Tanya Calahan

WASHINGTON STATE HUMAN RIGHTS COMMISSION

June 24, 2011
Evergreen Plaza Building
Olympia, WA

MINUTES

ATTENDANCE

Commissioners: Yvonne Lopez-Morton, Commission Chair; Shawn Murinko; and Charlene Strong. A quorum was present.

Absent: Vanessa Gaston and Deborah Lee

Staff: Sharon Ortiz, Executive Director; Cheryl Strobert, Assistant Director; Tanya Calahan, Executive Assistant to the Commissioners; Nick Aaseby, Fiscal Analyst; and Heather Polz, Assistant Attorney General.

OPENING AND WELCOME

Commissioner Lopez-Morton called the meeting to order at 10:04 a.m.

MINUTES

The Commissioners agreed to set aside approval of the May 27, 2011 minutes until the July 29, 2011 meeting so they could have more time to review them.

ACTION ITEM REVIEW

The Executive Director evaluation and rulemaking will remain as standing agenda items.

AGENCY REPORT

Sharon Ortiz highlighted staff activities for June 2011 and provided an overview of the agency's monthly report.

CASE CLOSURE DELEGATION

The Commissioners and staff discussed RCW 49.60 and implementing regulations under WAC 162-08 as they relate to case closure procedures.

Commissioner Murinko then made a motion to revert back to the original method of the Commissioners voting on case closures and add rulemaking on case the case closure

process to the Commission meeting agenda. Commissioner Strong seconded the motion. Motion carried.

Commissioner Strong requested paper copies of findings.

The Commissioners agreed to hold a special Commission meeting on Wednesday, June 29, 2011 at 4 p.m. to approve case closures, including those closed during the trial delegation period.

Commissioner Murinko announced that he is unable to attend the July 29, 2011 Commission meeting.

OLD BUSINESS

The Commissioners discussed various activities they participated in throughout the month such as a Task Force on Human Relations meeting, Pride events, and a community meeting sponsored by the Commission on Asian Pacific American Affairs.

NEW BUSINESS

The Commissioners discussed meeting absenteeism by some Commissioners and a need for better commitment to the work of the Commission.

Tanya Calahan will send Commissioner Lopez-Morton another copy of the Commission Meeting Attendance Policy, Policy on Official Commission Business, and a record of Commissioners' recent Commission meeting attendance.

ADJOURN

There being no further business, the meeting adjourned at 11:20 a.m.

Respectfully submitted,



Tanya Y. Calahan
Executive Assistant to the Commissioners