

**WASHINGTON STATE HUMAN RIGHTS COMMISSION
COMMISSION MEETING MINUTES
NOVEMBER 29, 2018 2018 AT 5:30 PM
VIA TELEPHONE CONFERENCE**

ATTENDANCE

Commissioners: Charlene Strong, Clarence Henderson, Skylee Sahlstrom, Guadalupe Gamboa, and Deborah Cook.

Staff: Sharon Ortiz, Executive Director; Cheryl Strobert, Deputy Director; Sharon James, Assistant Attorney General; Deborah Gonzales, Commission Clerk.

OPENING AND WELCOME

Chair Strong chaired the meeting and called the meeting to order at 5:30 PM.

MEETING MINUTES

The October 25, 2018 Minutes were approved. Commissioner Henderson motioned to approve the minutes. Commissioner Sahlstrom seconded the motion.

CASE CLOSURES

Director Ortiz identified a case memorandum that had corrections made prior to the meeting:

Garcia v Taqueria Sazon

Commissioner Salstrom requested to review the reasonable cause finding in Finley, Terrah v Smith, Kirk.

Commissioner Gamboa made a motion to approve the remaining cases for closure; Commissioner Sahlstrom seconded the motion and the motion was carried.

EXECUTIVE DIRECTOR REPORT

Director Ortiz, Deputy Director Strobert, and Policy Analyst Laura Lindstrand had a successful meeting at the governor's office. She is awaiting to see what happens now with the decisions regarding the governor's budget.

There was a follow up meeting on the sexual harassment model policy for comment. The meeting was in Spokane, which only three people attended. They had a second follow up meeting in Lacey that was well attended, and positive feedback was received. She also had a meeting with Toby Olson and Debbie Cook regarding the service animal law that goes into effect in January, and discussed their concerns regarding enforcement. She also met with the Farmworkers Coalition to end sexual harassment. Legal Voice is moving forward with legislation for mandatory training.

The All-Staff training is scheduled for December 17th in Lacey which will include staff recognition for Dolina Reta who served in the agency for over 40 years.

COMMISSIONER UPDATE

No updates.

AAG'S UPDATE

Received a referral that was sent to the Civil Rights unit of the Attorney General's office. They filed an Amended Complaint before the Office of Administrative Hearings against Benjamin Thomas. Director Ortiz provided the details of the case.

2018 COMMISSION MEETING SCHEDULE

December 27, 2018:	5:30 PM – Via phone conference
January 24, 2019:	TBD
February 28, 2019:	TBD

After a brief discussion, the details of the January meeting were tentatively put on hold until further options were explored.

ADJOURN

There being no further business, the meeting adjourned at 5:58 PM.

Respectfully submitted by,
Deborah Gonzales