

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING MINUTES  
SEPTEMBER 24, 2020 AT 9:30AM  
CONFERENCE CALL**

**ATTENDANCE**

**Commissioners:** Deborah Cook, Skylee Sahlstrom, Guadalupe Gamboa, and David Hackney.

**Staff:** Sharon Ortiz, Executive Director; Cheryl Strobert, Deputy Director; Matt Kernutt, Assistant Attorney General; Jerry Lee, Operations Manager; Ana Sepulveda, Customer Service Specialist 2; John Morris, Customer Service Specialist 2; Quinn Snow, Customer Service Specialist 2; and Deborah Gonzales, Commission Clerk.

**OPENING AND WELCOME**

Chair Cook chaired the meeting and called the meeting to order at 9:31A.M.

**MEETING MINUTES**

The August 27, 2020 Minutes were reviewed and approved.

Commissioner Hackney motioned to approve the minutes. Commissioner Gamboa seconded the motion.

**CASE CLOSURES**

Cases that required corrections prior to the meeting are:

Trezise, Ann v. Life Care Center of America  
Yrazoqui, Rosalinda v. NW Kings LLC d/b/a Burger King

Cases pulled prior to the meeting for additional review:

Metcalf, Liam v. Spruce Street School

Commissioner Gamboa motioned to approve the cases for closure. Commissioner Hackney seconded the motion and the motion was carried.

**COMMISSIONER REPORTING**

Commissioner Hackney submitted the draft Black Lives Matter proclamation to Director Ortiz. It will be distributed to the remaining commissioners for review.

**EXECUTIVE DIRECTOR REPORT**

Director Ortiz referred to the decision packages that were previously distributed to the commissioners. She briefly explained the decision packages.

She strongly emphasized the need for Commissioner communication with legislators to enlighten them on the agency's current budget crunch. Taking a cut of this magnitude could severely

impact the agency. A decision package for a new database was submitted. It is a database system that the agency has needed for years.

The fiscal year for the contract with the Equal Employment Opportunity Commission is coming to an end by the end of the month. Deputy Director Strobert has been handling the submissions and contract details.

Chair Cook wanted to reemphasize the need for Commissioners to reach out to the legislators to express concerns regarding the agency's budget needs. Specifically to explain how detrimental it would be for the agency to undergo a budget cut.

Deputy Director Strobert wanted to recognize Deborah Gonzales and Ana Sepulveda for their efforts during this contract year.

**2020 COMMISSION MEETING SCHEDULE**

October 22, 2020 at 9:30AM:	Via Conference Call
November 2020:	TBD
December 2020:	TBD

**ADJOURN**

There being no further business, the meeting adjourned at 9:49A.M.

Respectfully submitted by,  
Deborah Gonzales