

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING MINUTES  
SEPTEMBER 27, 2018 AT 2:00 P.M.  
VIA TELEPHONE CONFERENCE**

**ATTENDANCE**

**Commissioners:** Charlene Strong, Clarence Henderson, Skylee Sahlstrom, Guadalupe Gamboa, and Deborah Cook.

**Staff:** Sharon Ortiz, Executive Director; Cheryl Strobert, Deputy Director; Sharon James, Assistant Attorney General; and Deborah Gonzales, Commission Clerk.

**OPENING AND WELCOME**

Commissioner Strong chaired the meeting and called the meeting to order at 2:05 PM.

**MEETING MINUTES**

The July 26, 2018 Amended Minutes and the August 23, 2018 Minutes were approved. Commissioner Sahlstrom motioned to approve the minutes. Commissioner Henderson seconded the motion.

**CASE CLOSURES**

Executive Director Ortiz went over the case findings that were pulled prior to the meeting:

Lattin, Lynsey v Costco  
Matthews, Tia v Teamsters Local 690

Case findings that had corrections made to them prior to the meeting:

Al Khalidy v Inland Northwest AGC  
Adams v Fort Fido LLC  
Lastimoso v Power Engineers  
Sales v Heaf Property  
Garcia v Jack in the Box  
Atkins v Brand Energy

Commissioner Sahlstrom made a motion to approve the remaining cases for closure; Commissioner Henderson seconded the motion and the motion was carried.

**COMMISSIONER UPDATE**

Commissioner Henderson attended the IAOHRA Conference and commissioner training at the conference. Funding issues for IAOHRA did result in a loss of participants, however, it was still a success and informative. He has since resigned from IAOHRA. He informed the other

commissioners that if they were interested in joining IAOHRA, to reach out to him for additional information.

Commissioner Cook took a few minutes to introduce herself. She was a Washington State employee for 37 years, and prior to that was a private contractor for the state for about 44 years. She is active in civil rights matters, particularly concerning disability issues, including working with Director Ortiz in making pharmacy and medication labeling more accessible. She is excited to be a part of the Human Rights Commission.

Commissioner Salhstrom had nothing new to report at this time.

Commissioner Gamoba had nothing new to report at this time.

Chair Strong had nothing new to report at this time.

### **EXECUTIVE DIRECTOR REPORT**

Director Ortiz finalized Decision Packages, which will be available for review at the retreat next month. The packages include requests for funding for: outreach and education, civil rights investigators, administrative support, and maintenance of the case management system and website. Director Ortiz, Deputy Director Strobert, and Policy Analyst Lindstrand have a meeting scheduled in October with the Governor's office to emphasize the need for additional funding for the agency.

Chair Strong recommended to all the commissioners to begin reaching out to their legislators as well, to impress upon them the needs of the agency.

### **AAG UPDATES**

No updates at this time.

### **2018 COMMISSION MEETING SCHEDULE**

September 27, 2018: Via phone conference at 2:00PM  
October 25, 2018: Rhodes Center at 9:00AM. Retreat to follow until 2:00 PM.  
November 2018: TBD – Via phone conference  
December 2018: TBD – Via phone conference  
January 2019: Olympia Location TBD

### **ADJOURN**

There being no further business, the meeting adjourned at 2:45PM.

Respectfully submitted,  
Deborah Gonzales  
Commission Clerk