

**WASHINGTON STATE HUMAN RIGHTS COMMISSION
SPECIAL MEETING MINUTES
NOVEMBER 17, 2023, AT 9:30AM
CONFERENCE CALL**

ATTENDANCE:

- **Commissioners:** Jeff Sbaih, Chair; Chelsea Dimas*; Luc Jasmin; and Guadalupe Gamboa.
- **Public:** Tracy Brown; and Amy Mitchell
- **Staff:** Andreta Armstrong, Director; Kristin Lamson, Assistant Attorney General; Jerry Lee, Operations Manager; Deborah Gonzales, Administrative Services Manager; and Alison Riffer, Commission Clerk.

*In attendance, arriving after roll call.

OPENING AND WELCOME: The meeting was called to order by Chair Sbaih at 9:31AM.

MEETING MINUTES: Commissioner Jasmin moved to approve the October 26, 2023 meeting minutes. Commissioner Gamboa seconded the motion. There was no discussion.

There were no objections made and the motion was adopted.

CASE CLOSURES: The following matter was pulled from the agenda during the meeting:

- Buenaventura, Julio v. First Fruits Farms

Commissioner Gamboa moved to approve the case closures, as amended. Commissioner Jasmin seconded the motion. There was no discussion.

There were no objections made and the motion was adopted.

EXECUTIVE DIRECTOR REPORTING:

- Director Armstrong briefed the Commission on the following matters:
 - Salgado, Michael v. Issaquah Parkview Condominium
 - Silver Hewitt, Cobi v. Highland Ridge at Bonney Lake Homeowners Association

A potential conflict was identified after the matters were approved for closure: Staff are working to implement a process for conflicts checks moving forward.

The Commission confirmed quorum and Chair Sbaih made remarks.

Commissioner Jasmin moved to ratify and confirm the closures. Commissioner Gamboa seconded the motion. Chair Sbaih recused himself and there was no further discussion.

There were no objections made and the motion was adopted.

Commissioner Jasmin moved to delegate authority to re-execute the agreements to Director Armstrong. Commissioner Gamboa seconded the motion. Chair Sbaih recused himself and there was no further discussion.

There were no objections made and the motion was adopted.

- The Commission is currently hiring additional support staff.
- The Commission is coordinating with the AGO to provide a briefing on employment and public accommodation issues regarding guest workers at the upcoming strategic planning retreat.

COMMISSIONER REPORTING: None made.

AAG UPDATE: The Commission was briefed on the following matters:

- WSHRC v. Saraceno
- WSHRC v. Hughes Group, LLC
- The Olympus Spa v. Andreta Armstrong and Madison Imiola

PUBLIC COMMENT:

- **Tracy Brown:** there are concerns regarding WSHRC's complaint intake process and timeline.
- **Amy Mitchell:** there are concerns regarding WSHRC's investigative process.

OTHER BUSINESS:

- **2023 Commission Meeting Schedule:** The December WSHRC meeting has been scheduled for Thursday, December 28th at 9:30 am via conference call.
- **Strategic Planning Retreat:** The retreat is tentatively scheduled for January 25, 2024 in Olympia, WA; to be confirmed at the December 28, 2023 meeting.

2023 COMMISSION MEETING SCHEDULE:

December 28, 2023, at 9:30AM

Via Conference Call

ADJOURN: There being no further business, Chair Sbaih adjourned the meeting at 10:16AM.

Respectfully submitted by,

Alison Riffer
Commission Clerk