

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
SPECIAL MEETING MINUTES  
DECEMBER 8, 2021 AT 8:00AM  
CONFERENCE CALL**

**ATTENDANCE**

**Commissioners:** Deborah Cook, James Mohr, and Jeff Sbaih.

**Staff:** Sharon Ortiz, Executive Director; Sharon James, Assistant Attorney General; Kristin Lamson, Assistant Attorney General; and Deborah Gonzales, Commission Clerk.

**OPENING AND WELCOME**

In pursuant with RCW 42.30.080, the purpose of this special meeting is regarding interviews for the executive director position of the agency. Chair Cook chaired the meeting and called the meeting to order at 8:00A.M.

**RECRUITMENT FOR EXECUTIVE DIRECTOR**

There was an additional applicant for consideration to add to the interview schedule for the executive director position. Chair Cook asked for a motion to include Carrie Basas to the list of candidates to interview.

Commissioner Mohr entered a motion to include the potential candidate to the interview schedule. The motion was not seconded, therefore did not pass.

Due to conflicting schedules, Commission Mohr will not be able to be present for all interviews currently scheduled. In order to keep the interview panel consistent, Chair Cook proposed adding Assistant Attorney General Colleen Melody to the interview panel and asked for a motion.

Commission Sbaih entered a motion to include AAG Colleen Melody to the interview panel. Commissioner Mohr seconded the motion, and the motion was carried.

Chair Cook entered a motion to begin the Commission Meeting on December 16, 2021 at 8:30AM.

Commission Sbaih entered a motion to changing the meeting time to 8:30AM on December 16, 2021 should the candidate be added. Commissioner Mohr seconded the motion, and the motion was carried.

**EXECUTIVE SESSION**

The Commission moved into Executive Session to evaluate the qualifications of an applicant for public employment for the Executive Director position pursuant to RCW 42.30.110(g). It was anticipated that the Executive Session would last no more than 5 minutes and would reconvene in public session at 8:20AM.

Executive Session began at 8:15AM and ended at 8:20AM.

Upon returning from Executive Session, Chair Cook requested a motion to include the additional candidate to the interview schedule.

Commissioner Mohr entered a motion to include Carrie Basas to the interview schedule. Commissioner Sbaih seconded the motion, and the motion was carried.

**ADJOURN**

There being no further business, the meeting adjourned at 8:22A.M.

Respectfully submitted by,  
Deborah Gonzales